

# Change of Program Application

HORACE H. RACKHAM SCHOOL OF GRADUATE STUDIES  
UNIVERSITY OF MICHIGAN

1

(Includes Change of Degree Program or Certificate Program) NO FEE REQUIRED

If you have an 8 digit University of Michigan ID number, please enter it in 1. (a). If you have a Uniqname issued by the University of Michigan, please enter it in 1. (b). A United States Social Security Number is optional (1. (c)) but important in helping us match the application materials you may have on file. If you do not have a Social Security number, leave this space blank.

1. (a) U-M ID: \_\_\_\_\_ (b) U-M Uniqname: \_\_\_\_\_ (c) U.S. Social Security Number: \_\_\_\_\_

2. Full Name as it appears on your passport: \_\_\_\_\_  
Family Name/Surname First of Given Name Middle

Other Name you used on prior academic records: \_\_\_\_\_  
Other Last Name: (Family Name/Surname) Other First of Given Name

3.  Male  Female

4. Birthdate (mm/dd/yy) \_\_\_\_\_

5. Citizenship:  U.S. Citizen  U.S. Permanent Resident Perm. Res. Reg. No.: A \_\_\_\_\_

Non-U.S. Country of Citizenship, if not U.S. \_\_\_\_\_ Visa: \_\_\_\_\_

## 6. For U.S. Citizens and Permanent Residents only: Race/Ethnicity (Optional)

The information requested below is optional and will not be used for admissions purposes. It will be used to satisfy federal reporting requirements and may be used for other purposes allowed by law.

Please indicate whether you consider yourself to be Hispanic or Latino.

- Yes, Hispanic or Latino: a person of Cuban, Mexican, Chicano, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.  
 No, not Hispanic or Latino.

In addition, select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native: a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.  
 Asian: a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.  
 Black or African American: a person having origins in any black racial groups of Africa.  
 Native Hawaiian or Other Pacific Islander: a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.  
 White: a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

7. Current Mailing Address: *Current and Previous Rackham Graduate School Students: Use Wolverine Access: <http://wolverineaccess.umich.edu> to update your address and phone information online. Refer to [http://www.itd.umich.edu/help/faq/unique\\_names/index.html](http://www.itd.umich.edu/help/faq/unique_names/index.html) for assistance with your uniqname and re-setting your password. F1 and J1 Visa holders residing in the U.S. must provide a current street address, not a P.O. Box. All F1 and J1 Visa holders are required to provide a non-U.S. permanent address online.*

Current Mailing Address is valid until: \_\_\_\_\_

Street, Apt. # \_\_\_\_\_ City, State, Zip Code \_\_\_\_\_

Country \_\_\_\_\_

Daytime Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail Address \_\_\_\_\_

8. Current Graduate Program or Graduate Program of last enrollment: \_\_\_\_\_ Application Code \_\_\_\_\_  
(Refer to <http://www.rackham.umich.edu/dig/> to complete 8-10.) (for example, MSE 00044)

Last Term of Enrollment: \_\_\_\_\_ Level \_\_\_\_\_

Do you intend to complete this Program?  Yes  No

9. Proposed Graduate Program \_\_\_\_\_ Application Code \_\_\_\_\_

Subplan (if specified under Program Information) \_\_\_\_\_ Plan (if specified under Program Information) \_\_\_\_\_

10. Program Level (check one):  Master's. Do you plan to continue for a Doctoral program?  Yes  No  Undecided

Doctoral Program  Certificate  Not Candidate for a Degree

11. Proposed Term/Year of Enrollment (check one):  Fall 20  Winter 20  Spring 20  Summer Half 20

# Residency Information

Please answer the following questions, sign this form and return it to the Rackham Graduate School with the Rackham portion of your application.

Last Name (Family) \_\_\_\_\_

First \_\_\_\_\_

Middle \_\_\_\_\_

Term Applying for \_\_\_\_\_

### Current Mailing Address

Street, Apt. No. \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Country \_\_\_\_\_

Postal Code \_\_\_\_\_

Read the University's Residency Guidelines at <http://www.umich.edu/~regoff/resreg.html> to determine if you are eligible for Michigan Residency.

Are you a Michigan resident?  Yes, since  
 No

If you answered "Yes" and any of the following circumstances apply, you must file an Application for Resident Classification and be approved if you wish to be classified as a resident for tuition purposes:

- You are currently living outside the state of Michigan for purposes of education, employment, volunteer activities military service, travel, etc.
- You have attended or graduated from a non-Michigan college.
- You have had any type of employment or domicile outside the state of Michigan within the last three years.
- You are not a US citizen or a Permanent Resident Alien (Permanent Resident Aliens must possess the 1551 card).
- Your spouse/partner/significant other/parent is in Michigan as a nonresident student, medical resident, fellow, or on military assignment.
- You are 24 years of age or younger and either parent lives outside the state of Michigan.
- You are 24 years of age or younger and have attended or graduated from a high school outside the state of Michigan.
- You have attended or graduated from an out-of-state high school and have been involved in educational pursuits for the majority of time since high school graduation.
- You previously attended any U-M campus (Ann Arbor, Dearborn, or Flint) as a nonresident.
- Other circumstances may also require you to file a residency application.

Residency Applications may be obtained from the Residency Classification Office, 1210 LSA Bldg, University of Michigan, 500 S. State St., Ann Arbor, MI 48109-1382, phone (734) 764-1400.

The deadline dates for submitting an Application for Resident Classification apply to the term for which residency is sought and are as follows: September 30 for Fall Term, January 31 for Winter Term, July 31 for Spring, Spring/Summer, and Summer Terms. Applications must be received in the Residency Classification Office by 5 p.m. EST on the deadline date. Applicants who do not file by the deadline will be responsible for paying nonresident tuition. Exceptions will not be granted.

13. Education: List all institutions from which you have received or will receive a degree. Alumni of Rackham ONLY: Submit to the Rackham Graduate School official and original academic records of coursework taken at another institution since your last term of enrollment, for which a degree has or will be conferred. Please note that you should not submit to the Rackham Graduate School academic records of coursework completed while you were registered in a non-degree or guest student status. Refer to the Instructions for the transcript address. Contact the graduate program to which you are applying for instructions on submitting academic records.

Institution	Location (City, State/Country)	Major Field	Degree/Diploma	Dates Attended
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14. Application for assistantships and departmental fellowships should be made directly through the graduate program. Please indicate below the departmental award you would prefer and refer to the graduate program website for further details and instructions.

Teaching Assistantship   
  Research Assistantship   
  Department Fellowship

15. List the major previous scholarships and fellowships you have held both as a graduate and as an undergraduate student. Be sure to include any fellowships awarded in open competition (such as NSF Graduate Fellowship, Mellon Fellowship, Graduate Engineering for Minorities Fellowship, or others). List the most recent first.

Award	Title	Institution	Dates of Academic Year
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16. List major academic recognition, honors and memberships including honor societies.

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17. List significant activities in which you participated as an undergraduate, most recent first.

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19. I certify that I have read all instructions and that information in this application is true and complete. I understand that the University of Michigan may verify any information I have provided. Falsification or omission of information and credentials may result in the withdrawal of my application or in the revocation of admission, financial award, or registration. I understand that all credentials I submit become the property of the University of Michigan. I have also read and signed the Admissions Conduct Code form.

Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Graduate Program Use Only: Admissions decisions should be entered into the Student Administrative Systems of M-Pathways. Contact your Rackham Admissions Officer if you require assistance: 764-8129.

# Admissions Conduct Code

Please answer the following questions, sign this form and return it to the Rackham Graduate School with the Rackham portion of your application. This form is not read by the graduate program's admissions committee.

Last Name (Family) \_\_\_\_\_

First \_\_\_\_\_

Middle \_\_\_\_\_

Term Applying for \_\_\_\_\_

**Current Mailing Address**

Street, Apt. No. \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Country \_\_\_\_\_

Postal Code \_\_\_\_\_

Valid from (month/year) \_\_\_\_\_ to (month/year) \_\_\_\_\_

1. Have you ever been expelled, suspended, or placed on probation for reason of academic dishonesty since your original application to the University of Michigan?  
 No  Yes

2. Have you ever been convicted of a criminal offense since your original application to the University of Michigan or are there such charges currently pending against you at this time?  
 No  Yes

If you answer yes to either of these questions, you must submit a statement of explanation.

By my signature, I certify that all answers I have given on this application and the essay responses are complete and accurate to the best of my knowledge. I understand that falsification or omission of information or credentials may result in revocation of admission.

Signature  
(required): \_\_\_\_\_

Date \_\_\_\_\_

Mail to: Change of Program Application  
Rackham Graduate Admissions  
University of Michigan  
915 E. Washington St.  
Ann Arbor, MI 48109-1070  
Phone: (734) 764-8129  
Website: [www.rackham.umich.edu](http://www.rackham.umich.edu)

For office use only

CC: \_\_\_\_\_

Emplid# \_\_\_\_\_

Explanation:

If you need more space please attach a separate page.